

**ANNUAL MEETING NOTICE**  
**WHITEHALL SQUARE HOMEOWNERS ASSOCIATION, INC.**

May 1, 2019

This correspondence shall serve as official notice of the Annual Meeting of the Whitehall Square Homeowners Association, Inc. The business to be conducted includes the election of the **TWO (2)** members of the Whitehall Square Executive Committee for a two year period. The meeting will take place as follows:

DATE: Saturday, June 8, 2019  
TIME: 12:00p.m.  
PLACE: Whitehall Square HOA Community Playground  
Silver Spring, MD 20904

In order for the meeting to take place, a quorum of the homes must be established. *The quorum required in the By-Laws for the Association is 10% of the members entitled to cast a vote; or in other words approximately 12 homeowners need to be represented at the meeting, either in person or by proxy, in order for the Association official business to be conducted.* A proxy/ballot is attached for anyone who cannot attend the meeting. Please take a moment to complete the proxy/ballot and return it to:

Whitehall Square HOA  
c/o Vista Management  
12041 Bournefield Way, Ste. C  
Silver Spring, MD 20904

If a quorum is not met by person or proxy at this meeting, the Association may invoke the procedures available in Subsection 5-206 of the Corporations and Association's Articles of the Maryland Annotated Code. This procedure allows the Association to reschedule the meeting in the event there is not a quorum, whereby those present in person or by proxy at the rescheduled meeting are deemed to constitute a quorum.

There will also be an opportunity to nominate candidates from the floor the night of the meeting. If you are unable to attend the meeting, and wish to vote, please complete the Proxy/Ballot and return it as directed, or complete and sign and have your designee bring your Proxy/Ballot to the meeting to be included as a vote.

Please note that any homeowner who is more than 60 days delinquent on their HOA dues is not eligible to vote. Should you have any questions please call Vista Management via email at VistaM@aol.com.

**WHITEHALL SQUARE HOMEOWNERS ASSOCIATION, INC.  
ANNUAL MEMBERSHIP MEETING  
FOR JUNE 8, 2019**

**PROXY/BALLOT**

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I/We, the undersigned, being owner(s) of the home located at \_\_\_\_\_ situated in Whitehall Square Homeowners Association, Inc. do hereby authorize and appoint \_\_\_\_\_ to represent me/us at the Annual Meeting of the Whitehall Square Homeowners Association, Inc. to be held on June 8, 2019 and to vote on any and all other issues in my/our behalf which may arise at this meeting. In addition, I hereby cast my vote in the elections for Board Members as indicated on the attached ballot. This proxy shall remain in effect until such time as revoked by me/us in writing, but not in excess of 180 days, unless granted to a mortgagee or the lessee of my home.

There are openings for **TWO (2) positions** on the Whitehall Square Executive Committee. If you want to be a candidate and you did not previously submit Candidate Profile form, you may “run from the floor” at the Annual Meeting. All Candidates must be present at the Annual Meeting to accept their nomination officially. **At this time, there is one (2) candidate for election. However, write-in votes are accepted:**

I/We cast my/our vote as follows in the election of **TWO (2) positions** on the Whitehall Square Executive Committee: No more than one vote for each candidate.

\_\_\_\_\_ Write-In Candidate Name/Address

\_\_\_\_\_ Write-In Candidate Name/Address

\_\_\_\_\_ Owner Name/Signature

\_\_\_\_\_ Date

\_\_\_\_\_ Owner Name/Signature

\_\_\_\_\_ Date

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