

WHITEHALL  
SQUARE  
HOMEOWNERS  
ASSOCIATION

# DECEMBER 2022 Board Meeting

## Minutes

DATE: 12-8-22  
TIME: 7:00 PM  
PLACE: Zoom Call

**Call to Order / Establishment of Quorum:** Meeting called to order at 7:00 PM by Rachael Evans, Board Member.

**Approval of Previous Annual Meeting Minutes:** Minutes for the 2021 Annual Meeting as submitted approve motion by R. Evans; 2<sup>nd</sup> by A. Grimes, all in favor.

**Election of Inspectors of Election:** No proxy received.

**Nominations of Candidates:** No nominations from the floor.

**Election of Board Member (s):** Michael Mathews was appointed by the Board of Directors to fill the open position.

**Congratulations to the New Member (s) of the Board of Directors.**

**Report of the Board of Directors:**

**Members for Social Committee** – (2 events/year) Takita Battle, Brett Poirier, Mitali Patil, Leigh Ann Carnegie, Ashley Grimes, Nazanin Omid, and Rachael Evans. Events – Ideas: Yard Sale, Community Picnic.  
- **Need to establish a meeting in February to begin planning.**

2023 Budget - \$288.00 quarter.

Board of Directors to send out email for names of who wants to be include in

Group pricing for:

Power Washing

Gutter Cleaning

Driveway Sealing

Roofing- Bill Healy to research information on roofs.

New signage needed for the front field for “No dogs off leash and clean up after dog.”

VMC to have American Lawn and Landscape inspect tress/bushes in tot lot on Whitehall Drive for replacement.

VMC and Board of Directors to review/update HOA Guidelines on pet policy/fines.

## **Management Report:**

**Minutes – See Annual Meeting Minutes.**

**Financial Report** – Board reviewed financial reports for the periods from September 30, 2022 provided by VMC.

**Delinquency Report** – Board reviewed Attorney Lawrence Wachtel legal collections status report for the periods of September 30, 2022.

**Contracts – 2022 - 23**

**Trash Removal** – Refuse Removal Results

**Landscape and Snow Proposals** – American Lawn and Landscape, Inc.

**Janitorial/Grounds** – Clean Advantage Corporation

**Street Lights Repairs Lockwood Drive and Stewart Lane have been scheduled.**

**Architectural Change Form (s)** - Owner(s) request for approval of Architectural Change Form (s) is attached for BOD review/decision. Please indicate BOD decision directly on request & meeting minutes. **None Received.**

Correspondences received by Management, and responded to on behalf of the Association, can be viewed by request.

**For Discussion** – See Management Report.

**Correspondence** - Board reviewed various correspondences.

- **2023 Spring ARC Inspection to be scheduled.**

## **Adjournment:**

Meeting adjourned at 7:00 PM.

Next meeting date: TBD